

LBOD Meeting 7.25.2022

Director's Report

1. Hiring Committee
 - a. Ellen Janpol started this month and is working her way through the training materials and getting familiar with our library practices.
 - b. Currently interviewing candidates for the Library Clerk position
 - c. Alexandra Pedroza (Library Assistant – Technology) will be leaving the library as of August 5th for a full time media specialist position. Her position is currently posted internally and will be posted outside the library on July 28th
2. AT&T Grant
 - a. First phase of AT&T grant has been completed, have now submitted the Line Item Budget form.
3. Building
 - a. The HVAC system has been flushed and all units have been checked.
 - b. Parks & Recreation removed trees from the Lincoln Courtyard and replaced grates with stones.
 - c. The emergency handicapped ramp off the Seelye House has been approved for repairs.
4. Summer Volunteer Program for Teens
 - a. This summer for the first time the Library has established a drop in program for Teen's to earn community service hours. Hours are established each day where Teen can drop in to shelve &/or tag books, assist in craft prep, shift shelves, and help inventory craft and technology supplies.
5. Teen Grant
 - a. Last week we closed out the first year of the Teen grant. Due to supply chain issues not all purchases were received in a timely manner and will need to be paid for out of funds from the second year of the grant. In total the Friends of the Bethel Public Library returned \$10,312.
 - b. Equipment and furniture from the grant has not been set-up and made available to the public yet as several tasks need to be completed in advance. Currently we are shifting the adult collection and removing two rows of shelving between adult nonfiction and fiction in order to relocate the old Teen furniture. The currently Project Lab needs to be inventoried and packed up to be relocated to the second floor (Technical Services Office) and Technical Services needs to be moved to the first floor. We will be relying on assistance from Teen volunteers to complete these steps. As the materials were purchased with Teen funds, we believe Teens should be an active participant in the creation/set-up of these new spaces.
6. Printing & Coping Costs
 - a. See attachment