



Bethel Public Library

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Meeting Minutes
BPL Board of Directors
Virtual Meeting
Monday 06/28/2021 at 6:00 pm

PRESENT: Tia Murphy, Judith Schlemmer, Robin Kahn, Vice Chair Connie Kauffman, Linda Curtis, Robin Grubard, Terri Rotella, Chris Sell, Ted Stevenson, Sue Morton, and Library Director Megan Dean.

Absent: Chairman Mary O'Leary with notice, Mary Spain without notice

Call to order: Vice Chair Connie Kauffman called the meeting to order at 6:00pm.

PUBLIC INPUT: None

CORRESPONDENCE: None

ANNOUNCEMENTS: None

APPROVAL OF May 17, 2021 MEETING MINUTES: Vice Chair Connie Kauffman asked if the members had read the minutes, and if there were any questions Vice Chair Connie Kauffman asked for a motion to approve May 17 meeting minutes. Terri Rotella made a motion to accept the minutes of the May 17 meeting and Judy Schlemmer 2nd. All in favor, motion passed

TREASURER REPORTS: Treasurer Murphy asked if the members read the Treasurer Reports and if any member had a question. No questions, so Treasurer Murphy asked for a motion to approve Linda Curtis made a motion to accept the Treasurers' report and Connie Kaufman 2nd. All in favor, motion passed.

FRIENDS OF THE BETHEL PUBLIC LIBRARY: none

LBOD CHAIRMAN'S REPORT: none

DIRECTOR UPDATE: Library Director Megan Dean stated the library usage and circulation is slowly increasing. She stated there were school visits about the summer reading program that were well received the Friendship Bench project, the AARP grant projects are moving forward. The RFID system has been purchased and the Chamber of Commerce will be using the front lawn during the Bethel Stroll event on July 17th.

COMMITTEE REPORTS:

POLICY: Chair Robin Kahn said the committee meet and recommends that the attorney should review the policies. The board voted and all agreed.

PERSONNAL: Vice Chair Connie Kauffman began discussion on updates to the Senior Library Assistant Job description, Library Director Megan Dean presented further details. After discussion Ted Stevenson made the motion to update the job description. Robin Grubard seconded. Motion passed. Library Director Megan Dean presented the updates to the Library Assistant job description. Robin Kahn Made the motion to update the job description. Linda Curtis seconded. Terri Rotella left meeting at 6:28. Motion passed. The Chain of Command was discussed Tia Murphy made the motion to approve with Chris Sell's recommendation and Ted Stevenson seconded. All in favor.

ADJOURNMENT: Vice Chair Connie Kauffman asked for a motion to adjourn. Robin Kahn moved to adjourn. Judy Schlemmer 2nd. All in favor, motion passed. Vice Chair Connie Kauffman adjourned the meeting at 6:38 pm.

Respectfully submitted,

Susan Morton
Secretary