



# Bethel Public Library

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MINUTES OF SPECIAL MEETING  
BETHEL PUBLIC LIBRARY BOARD OF DIRECTORS  
PERSONNEL COMMITTEE  
June 24, 2021

Present: Connie Kaufman, Ted Stevenson, Mary Spain, Judy Schlemmer and Robin Grubard (at 4:11 p.m.), Tom Borysiewicz (Librarian) and Library Director Megan Dean.

Call to order: Connie Kaufman called the meeting to order at 4:00 pm.

Ted Stevenson made a motion to accept the minutes of the September 22, 2021 meeting. Judy Schlemmer seconded the motion. All in favor, motion passed.

Director Megan Dean presented the updated chain of command and discussion ensued. Ted Stevenson made a motion to present the updated chain of command to the Library Board at the June 2021 Board meeting. Judy Schlemmer seconded and all in favor.

Director Megan Dean presented the updated Senior Library Assistant – Technology and discussed the updates to reflect the Project Lab and RFID system. Connie Kaufman made a motion to present the updated chain of command to the Library Board at the June 2021 Board meeting. Ted Stevenson seconded and all in favor.

Tom Borysiewicz presented the updated Library Assistant – Technical Services. The job title has been updated to Library Assistant – Technology and modified to meet the current library needs. Robin Grubard made a motion to present the updated chain of command to the Library Board at the June 2021 Board meeting. Mary Spain seconded and all in favor.

Connie Kaufman made a motion to adjourn at 4:39 pm, seconded by Robin Grubard.

Respectfully submitted,

Connie Kaufman  
Committee Chair